20 Point Cooling System Checklist

1. Check thermostat operation and accuracy
2. Clean filter or replace (customer supplied)
3. Check and document system temperature split
4. Check and document superheat and subcool
5. Check and document operating pressures
6. Inspect electrical disconnect
7. Inspect wiring and tighten electrical connections
8. Inspect contactors, relays, and circuit boards
9. Check capacitors and start components
10. Inspect and test safety switches and devices
11. Check voltage and amperage of all motors and compressor
12. Inspect indoor blower and motor for dirt build up
13. Inspect bearings and lubricate all moving parts (as required)
14. Inspect belt and adjust tension (as required)
15. Inspect condensate pan and flush the drain line (if cleaning is required, then contractor will provide a quote if additional charges apply)
16. Inspect outdoor coil and advise customer of condition
17. Inspect indoor coil and advise customer of condition (only if accessible and won't disturb any seal on the cabinet)
18. Inspect duct seal at unit and secure panels
19. Explain and document all necessary repairs
20. Run and test system

INSPECTION RESULTS (temperature split, operating pressures, recommendations, etc.):

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